



WESTMINSTER

SCHOOL AT OAK MOUNTAIN

Dear Westminster Families:

FACTS Grant & Aid Assessment will be conducting the financial need analysis for The Westminster School at Oak Mountain for the upcoming 2018-2019 school year. Families applying for financial aid will need to complete an application by ***Thursday, January 4.*** Applicants can apply online by clicking the FACTS link at <https://online.factsmgt.com/signin/4K1LJ>. Once an online application has been completed, the following supporting documentation will need to be sent to FACTS to complete the application process by January 31:

- Copies of your 2016 Federal tax forms including all supporting tax schedules.
- Copies of your 2017 W-2 forms for both you and your spouse.

All supporting documentation can be uploaded in pdf format online.

Documentation can also be faxed to 866-315-9264 or mailed to the address below. **Please be sure to include the applicant ID on all faxed or mailed correspondence.**

FACTS Grant & Aid Assessment
P.O. Box 82524
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637.

Sincerely,

Barbara

Barbara A. Griffith, Dir. of Finance